

CLEMSON UNIVERSITY STAFF SENATE EXECUTIVE COMMITTEE

January 28, 2014, 8:30 AM, 801 University Union

Notes

Members Present: Matt Bundrick, Anne Cummings, Leslie Doss, Angela Nixon, and Tina White**Members Absent:** Kay Bagwell, Deb Charles, Shelly Geer, Wendy Howard, Julie Jones, Julia Lusk, and Reba Kay-Purdessy

President Angela Nixon called the meeting to order.

1. **Approval of Minutes:** A quorum was not present, so the minutes from the November 26, 2013 meeting were not approved.
2. **President's Reports:** None.
3. **Financial Update,** Julie Jones. Funds remaining in the operating budget as of January 27th: (a) Vending: \$5,519.00; (b) Staff Senate funds: \$2,216.82; (c) Travel: \$9.68; (d) SDP: \$7,607.12.
4. **Committees**
 - A. **Standing**
 - 1) **Activities,** Julia Lusk. No report.
 - 2) **Communications,** Anne Cummings and Reba Kay-Purdessy. No report.
 - 3) **Membership,** Kay Bagwell and Shelly Geer. No report.
 - 4) **Policy and Welfare,** Matt Bundrick. The committee is working on expanding tuition assistance to online graduate programs, and developing a staff recognition program. Matt stated that CCIT and Facilities already have internal programs in place to recognize their employees, so he thought members of the committee could look at their processes for solicitation, nomination, award, and recognition ideas.
 - 5) **Scholarship,** Leslie Doss. The football schedule has been released for 2014. Scholarship meets on February 4th, so tentative dates and themes for the 5K will be discussed.
5. **Unfinished Business**
 - A. **Provost Search,** Angela Nixon. The president of the Staff Senate can appoint a staff member to serve on the search committee. Kelly Smith asked Angela if she would serve, Angela agreed.
6. **New Business**
 - A. **Adding TLP's to the Senate Membership,** Angela Nixon. The group had mixed views on adding this classification to the Senate's membership. This issue was sent to Policy and Welfare to research and offer a recommendation.
 - B. **Town Hall Meeting,** Angela Nixon. President Clements would like to have a town hall meeting with all of the constituencies soon. Cathy Sams asked Angela if the Staff Senate would host the staff town hall. Everyone liked the idea and recommended we fully support the event. Angela will let Cathy know we will help as needed. A date and time has not been selected, but Angela will let Exec know as soon as the event is confirmed.
 - C. **February Meeting,** Angela Nixon.
 - Open Commentary – Suzanne Watkins, Episcopal Day School
 - Special Order of the Day – Sharon Nagy, Ph.D., Campus Cultural Subcommittee, Internationalization Task Force
 - D. **Joint Senates Meeting,** Matt Bundrick, Julia Lusk, and Angela Nixon. The agenda is below. Time did not allow for all agenda items. Those not discussed are so noted.
 - 1) Administrative Transitions
 - New President and Transition

- Provost Search
- 2) Academic Affairs and Student Life
 - ePortfolio and General Education
 - Undergraduate Honor Code
 - Student Healthcare/Insurance
- 3) University-Wide Concerns & Proposals
 - Improving Campus Climate and Promoting Diversity
 - Employee Benefits: ACA hour limitation; new prescription coverage
 - Athletics proposal (discussion topic provided by Undergraduate Senate)
 - Proposed Tobacco-Free Campus Policy, Developing a system for handling improvements to iRoar, Kronos, Parking: Garage; Student parking (not discussed)

7. Announcements: None.

8. Adjournment: There being no further business to discuss, the meeting adjourned.

Next Meeting: Tuesday, February 25, 2014, 8:30 a.m., 801 University Union